

**IN THE UNITED STATES DISTRICT COURT
FOR THE DISTRICT OF PUERTO RICO**

In the Matter of:

**Communications by Counsel or their Staff
with Judge Gelpí's Law Clerks**

STANDING ORDER

The undersigned has noticed a recent increase in telephone calls to law clerks regarding matters pertaining to cases pending in my docket.

Many of these phone calls pertain to simple matters which can easily be corroborated by accessing the Court's electronic case filing system. My law clerks do not work for counsel, thus may not be tasked with such matters.

An alarming number of these phone calls, nonetheless, pertain to matters which necessarily must be addressed via motion, and which other parties to the case should become aware of.

Accordingly, as of the date of this standing order, all Counsel shall refrain from contacting the undersigned's law clerks for any case related matter, no matter how minimal it is. A motion is the appropriate mechanism to contact the Court. The undersigned personally and promptly reviews all motions filed, on a daily basis.

For any other matters regarding the Court calendar, Counsel shall contact the undersigned's courtroom deputy. Law clerks do not handle my calendar, thus should not be contacted.

This standing order shall be notified to all members of the bar of this Court, as well as entered in all of my cases by the Clerk of Court.

SO ORDERED.

In San Juan, Puerto Rico this 16th day of December, 2011.

s/ Gustavo A. Gelpí
GUSTAVO A. GELPI
United States District Judge